



**CLSU INTERNATIONAL ALUMNI ASSOCIATION, INC.
(CIAA)**

P.O. Box 582713, Elk Grove, California 95758

4th CLSU International Alumni Association Grand Reunion
Manila Hotel, One Rizal Park, Manila Philippines
February 1, 2014

Registration Process for Alumni and Supporters Residing in USA, Canada and Other Countries

Step 1. Notify any of the CIAA Reunion Committee members that you are interested to attend.

- Dr. Leo Abenes, Co-chair, labenes@csupomona.edu (702) 900-9609, (909) 233-8354
- Engr. Gerry Galinato, Co-chair, galinatoid@aol.com (208) 409-3100
- Engr. Norma Viray, member, ohmaviray@aol.com (916) 897-9001
- Lorie Malonzo, member, ismalonzo@comcast.net (510) 799-7700
- You can also indicate your interest by responding to CIAA Facebook Group Account or other Group postings and announcements.

Step 2. Pay your registration fee (\$100) using any of the following options:

- Payment by check (personal, cashier's check, money order, etc.) payable to CLSUIAA Inc. Mail to CLSUIAG, Inc., P.O. Box 582713, Elk Grove, CA 95758
- Payment by depositing the amount to CIAA's Wells Fargo Account in your local Wells Fargo bank:
Wells Fargo Bank Routing No. **121042882**
Account No: **8882133377**
Account name: CLSUIAG, Inc.
P.O. Box 582713, Elk Grove, CA 95758
- Payment by transfer of funds from your local bank to CIAA's Wells Fargo Account as noted above.

Step 3. For those who made payments by depositing/transferring funds to CIAA's Wells Fargo Account, scan your receipt and send an electronic copy to CIAA Treasurer, Engr. Ohma Viray.

Step 4. As soon as the payment is verified, Engr. Viray will issue you a voucher. This voucher is redeemed at the registration desk in Manila Hotel during the event and you will be issued a program/dinner ticket.

Registration Process for Local Alumni and Supporters Residing in the Philippines and former Expats and Spouses Now Residing in the Philippines

Step 1. Notify any of the following that you are interested to attend:

- CIAA Reunion Committee.
- Dr. Zenaida Zerna, CLSU ARO Director, local contact for the CIAA Manila Hotel Reunion (MHR).

Step 2. Pay your registration fee by depositing the required payment in your local Land Bank of the Philippines (LBP) branch to the LBP Account specifically set up for the MHR as follows:

Land Bank of the Philippines, CLSU, Munoz Branch
CLSUIAAI General Account

Account No. **2961-0032-21**

Registration fee: P1,000 for local alumni; P2,000 for non-local alumni

Or give your payment directly to Dr. Zenaida Serna at her office in CLSU.

If an expat sponsors a local alumnus or guest, the expat follows the same procedure under the

Registration Process for Alumni and Supporters Residing in USA, Canada and Other Countries,

Step 2 as discussed above. Payment for an expat-sponsored local alumnus and guest is \$25 and \$50 per person, respectively.

Step 3. As soon as Dr. Serna has verified payment, she sends the name of the registrant to the CIAA Treasurer.

Step 4. Engr. Ohma Viray, upon receiving notification from Dr. Serna, issues voucher directly to the registrant if an email address provided. Otherwise, the voucher will be sent to Dr. Serna for delivery to the registrant. This voucher is redeemed at the registration desk in Manila Hotel and a program/dinner ticket is issued at that time.

Note: Maximum number of local registrants accepted = 100 (Tentative number with the assumption that at least 50 CIAA expats/supporters officially register and participate. This number could potentially increase).